

Do you enjoy working with children? Are you looking for something to do that coincides with your children's school schedule and calendar? Are you looking for a job that isn't 5-days a week with some flexibility? Would you like to work in a changing environment? If you answered yes to these questions, you may be a great candidate for becoming a substitute paraprofessional (teaching assistant) for Sandwich CUSD #430!

Requirements for the Educator License with Stipulations-Paraprofessional

You must have a high school diploma or GED. Evidence is a copy of your high school diploma or transcript. In addition, you must have ONE of the following.

Completed 60 semester hours of college credit at a regionally accredited institution of higher education.
Evidence is an official transcript in a sealed envelope.

OR

Obtained an Associate's Degree or higher at a regionally accredited institution of higher education.
Evidence is an official transcript in a sealed envelope.

OR

Passed the ETS ParaPro Assessment with a score of 460 or higher.
Evidence is the official score report. See information below.

OR

Passed the applicable WorkKeys assessment.
Evidence is the ACT WorkKeys Proficiency Certificate for Teaching Assistants.

Bring or send the above documents to the DeKalb Regional Office of Education, 2500 North Annie Glidden Road, DeKalb, Illinois 60115. Please provide an explanation describing the reason you are sending the documents (e.g., update degree, application for an ELS (PARA) license). The ROE will scan these documents into your ELIS account for ISBE evaluators to access during their evaluation.

In addition to the above requirements, candidates must also have fingerprinting, a criminal background check, and a completed application on file for employment consideration.

Depending on the school and assignment, substitute paraprofessionals mainly work with special needs' students and fulfill supervisory duties in the morning, at lunch, and after school.

If someone has not earned 60 semester hours of higher education, but is at least 21 years old, he or she can take the Parapro Assessment to qualify for the Educator License with Stipulations. The DeKalb Regional Office of Education is the local provider of the ParaPro Assessment.

Testing available by appointment only.

Tuesdays 9:00am – 4:00pm

Test may take 3 hours. Starting time must occur by 1 pm.

Cost is \$70.00 (cash or check)

Information regarding the ParaPro Assessment and about ParaPro Test Prep is available online at www.ets.org

Applications are located on the www.sandwich430.org website. Completed applications must be sent to Central Office (720 S. Wells St.) or emailed to lsondger@kidsroe.org.